

BUILDING PERMIT ORDINANCE  
TOWN OF HAVERHILL

1. PURPOSE:

The Haverhill Selectmen hereby adopt a Building Permit System for the purpose of enforcing and administering the Town Wetland and Flood Prone Area Ordinances as adopted under RSA 674 and to protect public health, safety and welfare as provided under RSA 31:39 [1].

2. PERMIT REQUIRED:

No person, firm or corporation shall erect, construct, enlarge or demolish any building or structure within the Town of Haverhill without first obtaining a separate building permit for each building or structure from the Selectmen or their designated agent.

3. EXEMPTIONS:

If the estimated value of any project is less than \$2,500.00 and the project is in compliance with all federal, state and local regulations, a building permit fee shall not be required.

4. APPLICATION FOR PERMIT:

Application for building permits shall be made to the Selectmen or their agent. Each application shall contain all required information in sufficient detail to allow determination of compliance with town ordinances and regulations.

5. ACTION ON APPLICATION:

Upon submission of a completed application the Selectmen or their agent shall examine said document to determine if the proposed construction or alteration complies with the requirements set forth in the wetlands ordinance, flood prone area ordinance or other town regulation in effect. A completed application shall be acted upon within thirty (30) days except that nonresidential applications and residential applications for more than ten (10) units shall be acted on within sixty (60) days.

6. EXPIRATION:

All building permits shall expire one year from the date of issuance.

7. POSTING:

Permits shall be displayed on the site prior to commencement of any construction

and shall remain until construction is complete.

8. COMPLIANCE WITH OTHER REGULATIONS:

No permit shall be issued pursuant to this ordinance unless it complies with the provisions of all applicable ordinances and regulations of the Town of Haverhill.

9. INSPECTION:

The Selectmen or their agent shall make or cause to be made such inspections as deemed necessary to enforce this ordinance. Costs of such inspections shall be paid by the applicant.

10. FEES:

Each building permit application shall be accompanied by the appropriate fee. The fee for all construction or alterations shall be \$25.00. Additional fees may be required for inspections if required by the Selectmen or their agent. All fees are non-refundable.

11. PENALTIES:

Any person who fails to obtain a building permit or is in any way in violation of this ordinance shall be subject to a fine not to exceed \$100.00 per day for each violation, as required by RSA 676:17.

12. SEPARABILITY:

If any provisions of this ordinance are held invalid, such invalidity shall not affect any other provisions or applications.

Public Hearing Held: 6/24/91

Effective Date: 7/01/91

Amended: 8/18/08